

Cooper Select Board's Meeting
Jan. 3, 2013
Held at the new Town office

Attending: Karen Holmes, Sandy Lyon, Donna Timpe, Joanne McMahon, John Viselli, Lance Keen, Micah Perkins

Starting time: 6:34 p.m.

Agenda Item 1: Executive Session with only the Select Board from 6:35 to 7:05 p.m.

Agenda Item 2: Lance was here to let the Select Board know about the outlets for the phone now being live, 8 of them are internet wired. If we need more, or different locations, at any point we can switch them around. We still need to contact a company to do something about the internet, probably Pioneer. Lance said we will need a modem and a switcher. Lighting is all set, everything electrical is done. The bad news is that the stove is so corroded and bad inside that it needs to be replaced. It was mentioned that this would be a good goal for our first fundraising event. Lance said if there are any questions, just ask. Lance was thanked, and he feels this was a good town project, a lasting legacy.

We need to put together a list of what needs to be done to make this office operational. Micah asked Sandy about all town mail being sent here: Sandy thinks it would need to be a locked mailbox that would be checked about 2 x a week. Then Micah talked about making plans to have a future open house. Micah thinks we should do the floor before we move in. He would like to see industrial non-slip tile in the hallway and the kitchen. Then the discussion was about something different for the main office floor, maybe a laminate. Micah thinks we can keep costs down and have something reasonable, especially as a volunteer effort. John and Micah are both willing to do volunteer work on this. Discussion of other options continued.

Micah asked for color ideas for the tiles. Brown or tan was decided on. Donna asked for prices, and Micah gave some rough estimates, he thinks 12" tile is what will probably be used. John said we may be able to ask for a deal from EBS. John offered to talk to someone he knows. The need for the non-slip was stressed.

Agenda Item 3: Budget issues will be addressed by a signed letter authorizing Ann Marie to transfer money from the general fund to the building account, to reconcile that account. Other bills will probably be paid out of the general fund so we don't run into this again.

Agenda Item 4: Sandy gave a quick review of recent mail. There is a meeting for the emergency management contact person, Trevor Flood, and the Select Board members. It is a requirement for us to become NIMS compliant.

Agenda Item 5: The tax Acquired property will be dealt with by sending letters. Ann Marie has sent the draft to the Select Board. The letters need to be signed and mailed. They may also include the cost of the lawyer's fees. Micah will get the letters done; he will talk to the lawyer.

Agenda Item 6: Sandy mentioned that we still do not know the status of the audit. Sandy has received copies of the emails where Ann Marie has been asking Waneasse to give us a completion date.

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Agenda Item 7: Sandy is preparing the Calendar for the coming year. The Select Board will keep 1st Thursday each month, and 3rd Thursday if needed. Sandy will have keys copied and available at the next Select Board meeting. The question of a committee meeting was brought up: does the Select Board want it sooner, or wait until Feb? Sandy mentioned recent 5 page letter towns officers have received from Joanne McMahon. Options were discussed. Donna asked about using the term "community Center": what do we need to do for an official Community center? Sandy suggested we ask MMA. Micah said we also need to check on our insurance. Sandy was asked to bring information from MMA and have copies of guidelines to review at the next meeting. We will hold the meeting on Thursday the 17th at 6:30 p.m.

Agenda Item 8: Karen and Erica had been talking about having mail come to the town office and they would meet here once a month, when Ann Marie and Sandy are here. Karen shared some information that she had received from the State about the funding formula. They are trying to stay aware of these items as they affect our town, and intend to keep the Select Board informed.

Agenda Item 9: Joanne wanted to talk more about having a building committee meeting. She referred to the 5 page letter she had mailed to town officers. Joanne intends to contact people and tell them the meeting will be on Jan. 17th.

Meeting Adjourned at 8: 12 p.m.

The next Select Board Meeting week will be Jan. 17, 2013 at 6:30 p.m.

Next meeting we will discuss desk ideas and/or adding shelves to the storage close such as they have at Sam's club.